

PREMISES AGE VERIFICATION POLICY

CONDITIONS OF USE

Name and address of premises

Ballingham Village Hall, Ballingham, Hereford HR2 6NH

Name of premises licence holder

Ballingham Village Hall Committee, registered charity: 1078279

Name of designated premises supervisor

Mrs Esther Rudge

1. This policy applies in relation to the sale or supply of alcohol on the premises known as Ballingham Village Hall.
2. For this policy the responsible person is one of the following:
 - The holder of the premises licence
 - The designated premises supervisor
 - A person of 18 or over who is authorised to allow the sale or supply of alcohol.
3. Staff serving alcohol on the premises must require any individuals who appear to the responsible person to be under the age of 18 years of age to produce on request, before being served alcohol, identification bearing their photograph, date of birth, and holographic mark. Examples of appropriate identification include:
 - A photo card driving licence
 - A passport
 - A proof of age card bearing the PASS hologram
4. The premises licence holder will ensure that staff/volunteers and hirers of the premises are made aware of the existence and content of this policy.

Signed: *E Rudge*

Premises Licence Holder

Reviewed & updated: March 2025 Ballingham Village Hall